


Date: 11.07.2023

Ref: RIT/CIR/2006/1CC/2023

CIRCULAR

Meeting of the Internal Complaints Committee will be held on 09.07.2023 at
10:00 Am at A2-04. All Members and student representatives are asked to attend the meeting.


Chairperson
(Internal Complaints Committee)

Copy To:
Chairperson- For kind information
Vice Chairman - For kind information
Principal
Vice Principal
DIRECTOR (IQAC)
Dean RA



Date: 11.07.2023

Minutes of the Meeting

Time and Date: 10:00-11:00 and 11.07.2023

Venue: A2-04

Points Discussed

1. Planned to conduct Personality Development classes.
2. Planned to organize a seminar on Gender Equality.
3. Motivate to face the problems in social networks
4. Initiating awareness camps.
5. Planned to conduct self-defence classes for the girl students.
6. No complaints have been recorded

Members Present

- | | |
|------------------------|-------------|
| 1. Dr. V. Anjana Devi | Chairperson |
| 2. Dr. G.Nirmala Priya | Secretary |
| 3. Dr. S. Sheela | Member |
| 4. Ms. S.Subha | Member |
| 5. Dr.T.Nithya | Member |
| 6. Ms.N.Anjana | Student |
| 7. Mr.K.S.Swamynathan | Student |



Chairperson
(Internal Complaints Committee)

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Vice Chairman - For kind information

Principal

Vice Principal

Dean

All HoDs

SAO/AO/HR/ Exam Cell



INTERNAL COMPLAINTS COMMITTEE

Action Taken Report

The Internal Complaints committee meeting was conducted on 11-09-2023 at 10:00 am to discuss about any issues related with academic and non-academic.

Members Present

- | | |
|------------------------|-------------|
| 1. Dr. V. Anjana Devi | Chairperson |
| 2. Dr. G.Nirmala Priya | Secretary |
| 3. Dr. S. Sheela | Member |
| 4. Ms. S.Subha | Member |
| 5. Dr. T.Nithya | Member |
| 6. Ms. N.Anjana | Student |
| 7. Mr. K.S.Swamynathan | Student |

As there is no complaints were reported by the students, the committee concluded that there were no issues related to academic and non-academic.


Principal

PRINCIPAL
RAJALAKSHMI INSTITUTE OF TECHNOLOGY
KUTHAMBAKKAM, CHENNAI-600 124.

